



BRADING HAVEN YACHT CLUB BOAT OWNER'S APPLICATION



1 APRIL 2018 TO 31 MARCH 2019

PLEASE RETURN THIS FORM NO LATER THAN 1ST FEBRUARY 2018

Boat Owner – name:	Telephone Number:
	E-mail:

Where this application relates to boat parking rather than mooring then the parking permit covered by this application is for the period 1 April 2018 – 31 March 2019. After 1 April 2019 the Club reserves the right to remove to an un-secure area in the car park any boat for which a valid application to renew the parking permit in the Club boat park has not been received.

Status – indicate against each boat **R renewal, **W** new application, or **D** removal from the Club**

Status	Boat Name	Motorboat Sailing Tender RIB	Length (Feet/ Metres)	Class	Sail No.	Mooring or Boat Park Please tick		Hull colour	Deck colour
						M	BP		

For legal reasons, the RYA recommends that the Club asks questions a, b and c below:

a. Are you under the age of 18 years? Yes / No	b. Is your boat subject to a finance agreement Yes / No
If you have answered 'Yes' to question b, please give the name of the relevant Financial Institution.	Financial Institution is:
c) You must have insurance cover in place as stated in BHYC T&C No 4. Please confirm Yes/No	Please give the name of the Insurance Company:

1. Please sign below to confirm that you have correctly answered questions a, b and c above and that you have read and accept the Terms and Conditions of the Club,

Signature: _____ Date: _____

2. Please note that if you apply for and are allocated a BHYC mooring the following information will be sent to the Bembridge Harbour Improvement Company: the name and length of your boat; your name, telephone numbers and postal address. **If you do not agree to this information being sent to the Harbour Company please do not apply for a BHYC mooring.** Mooring allocations are made for one year only. Applications for the coming season should be made using this form and be returned to the Club office to arrive **no later than 1st February**. If a fully completed form is not received by that date you may not be allocated a mooring; in those circumstances any boat that you currently keep on a BHYC mooring must be removed no later than 31st March. Members with boats on moorings are reminded that they are obliged to pay their harbour dues directly to Bembridge Harbour Authority before 1st April.

3. Please sign below if you are willing to loan your boat (sailing dinghy or RIB) for use during the Club's Sail Training. (A reimbursement of part of the relevant boat parking or mooring fee will be made after the event if your boat is used and available).

Signature: _____ Date: _____

NOTE:	If you intend to take part in RACING ACTIVITIES or think you may like to do so, please ensure that you sign and return the NOTICE OF RACE AND RACE ENTRY FORM .
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ALL sections of this Form must be completed in order for your Renewal/Application to be accepted.

BRADING HAVEN YACHT CLUB DATA PRIVACY STATEMENT

Brading Haven Yacht Club ["The Club"] as a Data Controller, declares its commitment to comply with all current and anticipated Data Protection laws applicable to the UK.

The Club holds and processes personal and special/sensitive personal data for these **purposes**:

1. Personal data of Members (Data Subjects) of The Club is held: for the purpose of record-keeping, administration and the support of Members and their Guests, and for communicating with Members in accordance with The Club Rules
-) *. Membership data is not shared with any third party nor used for marketing purposes*
2. The personal data of Employees is held and processed for the purposes of satisfying relevant law and for the support and management of The Club's staff.
3. The Club holds digital image data from Closed Circuit Television (CCTV) apparatus which is held for the purpose of security and the prevention and detection of crime.
-) *Employment and CCTV data is only shared as required by law, or, in the case of CCTV, as ordered by law enforcement bodies.*
4. Personal data of Members with moorings or berths in Bembridge Harbour is processed in order that the Harbour Authority may exercise its statutory functions.
-) *Mooring and berthing personal data is shared with Bembridge Harbour Authority.*
5. Personal and relevant health (sensitive/special) data is processed only: for Members who undertake RYA/MCA or other sailing-related Training, or approved racing under The Club's authority and control; and for persons undertaking trial sailing sessions.
-) *Members' personal data may be shared with the Royal Yachting Association and the Maritime and Coastguard Agency for the purposes of the issue and recording of RYA/MCA Certificates. Members' personal and relevant health data may be shared as necessary with The Club's approved and contracted Instructors and Racing Officers/Race Results service.*

The **Lawful Basis** for processing under 1. 2. and 3. above is for the necessary pursuit of The Club's legitimate interests.

The **Lawful Basis** for processing under 4. and 5. above is necessity under Statute and, under 5. additionally, for the protection of the vital interests of those Members and persons concerned and shall in each case require their specific and unambiguous consent on the relevant Application Forms.

Retention: data is stored and processed only for the period during which processing is necessary and is thereafter archived. The Club's Data Retention Schedule may be viewed at The Club. All data is securely hosted and is erased after a maximum of 6 years archiving.

All Data Subjects have the following **Rights**: of Access to their data held; to any Rectification necessary; and in respect of 4. and 5. above, to Withdraw their consent to further processing. All Data Subjects have the Right to Complain about data management and processing to the Information Commissioner (www.ico.org.uk). (From 25th May 2018 no charge may normally be made in exercise of these Rights).

The Club's **Data Protection Statement** may be accessed at The Club's premises or on The Club's website. All **enquiries, issues or concerns** in connection with Data Protection matters shall be raised in the first instance with the Secretary.